

INSTALMENT POLICY and AGREEMENT

Applications for an instalment payment plan are based on individual circumstances and are not automatically granted. Please complete this form and sign the agreement for submission to the Director of Sea School for approval.

Student Name: _____

Address: _____ State: _____ Postcode: _____

Mobile Number: _____ Email address: _____

Course: _____ Course commencement date: _____

STUDENT AGREEMENT

By signing the agreement, students who choose to pay by instalments agree to honour Sea School's Instalment Policy and understand that:

1. All instalments must be paid on or before the due date;
2. Should the student fail to pay an instalment, the RTO reserves the right to suspend enrolment until outstanding instalments are paid
3. In the event that a participant requests or fails to advise of a course cancellation, the balance of course fees will be paid in full or may continue to be paid under the agreed payment plan schedule;
4. The outstanding debt will be forwarded to a debt collection agency if fees are not paid in full and legal action will be pursued;
5. The RTO will not issue a Statement of Attainment or Qualification until course fees are paid in full.

STUDENT DECLARATION

I understand that if my application is approved, I must pay each instalment in full by the dates specified otherwise this agreement is void. I understand that Sea School will cancel my enrolment if each instalment is not paid in full by the due dates. I certify that the information I have provided is correct and complete.

The approved instalment due dates for your Coxswain Grade 1 course in 2017 are:

Instalment 1: \$200 payable prior to course commencement due 27 February 2017

Instalment 2: \$500 due 30 March 2017

Instalment 3: \$500 due 30 April 2017

Instalment 4: \$500 due 30 May 2017

Instalment 5: \$750 due 30 July 2017

Student signature: _____ Date: _____

Approved by: _____ Date: _____